



Job Description:
Digital/Social Media Intern

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Church at the Crossing is a growing community church located in the heart of downtown Aledo, TX. We are currently seeking a part time digital/social media intern to help with the online and digital media presence of the church. He/she will help with our website, videos, graphics, social media, as well as collaborate with our communications team on a weekly basis on how to further the Kingdom of God in our community.

The intern will learn alongside our communications team how to best reach our surrounding community and help promote events online. They will gain experience on multiple media platforms and the tools used to assess them.

Reports to: Worship Pastor

Responsibilities:

Digital Media

- Take videos and pictures of church events that will be developed into content for promotional videos, website, and social media.
- Assist in weekly production of church announcement video
- Help maintain church live stream
- Produce graphics for website and social media usage
- Assist in media production on Sunday mornings
- Update church website to maintain current information
- Help in maintaining our church app
- Maintain a consistent presence across all digital media
- Complete other Digital media tasks

Social Media

- Update Instagram and Facebook posts regularly
- Respond to posts or comments on our church social media platforms
- Help grow our social media community and learn best ways to promote online interaction
- Complete other Social media tasks

Research

- Research ways to boost our online presence using Facebook, Instagram and website analytics

Requirements

- Creative self-starter who is comfortable with both taking initiative and working in collaboration with our communications team.
- Detail oriented with strong written and verbal communication skills
- An eye for graphic design and video production
- Experience with Photoshop and other photo editing software. Experience with video editing software is a plus.
- Familiar with and savvy in social media; Facebook and Instagram

- Able to have fun
- Able to work 20-25 hrs a week

Position Summary

- Fully understands and agrees to the philosophy and mission of Church at the Crossing.
- Works as a team player not an individual.
- Helps with other ministries when needed.
- Approach all things as a servant of Christ.

Spiritual Commitment

- Commits to spend time with God on a daily basis.
- Commits to pray daily for Church At The Crossing
- Commits to not gossip or slander.
- Commits to conflict resolution instead of conflict avoidance.
- Commits to approach all things as a servant of Christ.

Character

- Must be a Christian with a servants heart (Philippians 2:3-5, 2 Corinthians 4:5)
- A mature walk with Christ, evidenced by a strong and well-articulated testimony, personal spiritual discipline, consistency in public and in private, a commitment to moral purity, healthy relationships with others, and healthy relationships with spouse and family if married (Galatians 5:22-23)
- Must be a joy to supervise (Hebrews 13:17)
- Must embrace our church's doctrinal position and constitution without reservation and be an advocate of our philosophy of ministry both in public and in private
- Must be committed to regular prayer, teaching and discipleship

Calling

- Should be pursuing a call to ministry or missions

Competence

- Education: High school degree required
- Experience: Any ministry experience is helpful; paid or volunteer
- Abilities/Gifts: Should be able to communicate and demonstrate the gifts that God placed in you

Interpersonal attitudes or skills:

- Should demonstrate a servants heart
- Should have a passion for media and technology in ministry
- Should be connected and up to date with current trends in graphic design
- Should be relational in order to connect with staff, interns and volunteers
- Possess a calming demeanor and be able to diffuse stressful situations
- Have team approach and attitude toward ministry and leadership

Desired Shepherding & Pastoral Skills

- Proven ability to create and maintain a strong sense of community among the volunteers and interns
- Deeply committed to the growth of the church
- Loyal to the Worship Pastor and communications team
- Able to take vision for the CATC and implement that vision in the worship/technology ministry

Chemistry

- Humble and approachable
- Team player
- Self-led and Self-starter
- Inclusive in their ministry and their approach to leading, coaching, managing and teaching
- Organized and detail oriented
- Visibly participates in CATC services, events and ministries. Family members (if married) are active members of CATC

The digital/social media intern at The Crossing will gain experience working in a ministry environment alongside a team to help further the Kingdom of God in our community. This position is best suited for someone who feels called to ministry and has an aptitude for digital media.